

11 June 2018

Privacy notice for the data subject from the Ministry of Education and Culture

Processing of the personal data contained in Webropol surveys

1 General

This privacy notice contains the information for the data subject (natural person) that is required under Articles 12 and 13 of the EU's General Data Protection Regulation (EU) 679/2016. This notice will be given to the data subject whenever personal data is collected from him or her.

2 Controller and the controller's contact details

Ministry of Education and Culture
Visiting address of the Registry: Ritarikatu 2 b, Helsinki, Finland
Postal address: P.O. Box 29, FI-00023 GOVERNMENT, FINLAND
E-mail address: kirjaamo@minedu.fi
Tel. +358 295 16001 (exchange)

3 Data protection officer's contact details

Data Protection Officer of the Ministry of Education and Culture
E-mail address: okmtietosuojavastaava@minedu.fi
Postal address: Ministry of Education and Culture, P.O. Box 29,
FI-00023 GOVERNMENT, FINLAND

4 Purposes of and legal bases for the processing of personal data

Purposes of and legal bases for the processing of personal data are:

- Preparation and sending of surveys necessary for the discharge of the ministry's statutory duties, collection of answers, creation of reports and arrangement of events
- Government Rules of Procedure (262/2003), sections 11 and 18
- Government Decree on the Ministry of Education and Culture (310/2010), section 1

5 Other controllers

None.

6 Recipients of personal data

Data may be disclosed to survey-related operators on a case-by-case basis.

7 Processors

Webropol Oy processes personal data as the provider of the service.

8 Transfer of personal data to third countries or international organisations

The collected personal data will not be disclosed to third countries or international organisations.

9 Personal data retention times

Appropriate retention time based on the purpose of the survey:

- in registrations, for example, the time needed for arranging the event concerned and carrying out the finalisation and follow-up activities, no later than 6 months after the event
- on a case-by-case basis, the time required for financial administration, archiving or retention of technical back-up copies

10 Rights of the data subject

The data subject has the right to obtain from the controller information as to whether or not personal data concerning him or her are being processed.

The data subject also has the right to request:

- access to the personal data pertaining to him or her
- that the controller rectifies or deletes any inaccurate or obsolete data
- that the processing of personal data be restricted.

If the data subject considers that the processing of his or her personal data is not lawful, the data subject has the right to file a complaint on the matter with the Data Protection Ombudsman.

11 Protection of the processing of personal data

As a controller, the Ministry of Education and Culture has implemented appropriate technical and organisational measures and requires the same from the processors as well.